

Music Director, St. Paul's Episcopal Church

Location: Athens, TN

Job Category: Musician

Position Type: Part-time

Reports to: Rector

Compensation: Commensurate with experience. Additional fees for weddings and funerals.

Responsibilities and Expectations:

First and foremost, we seek a Music Director with a mature faith who views the position as one of spiritual leadership. Our choir see themselves as ministers, and our Music Director should oversee their ministry with prayer, compassion, and skill. The Director should be open-minded, flexible, and prepared to work in the Episcopal/Anglican musical tradition. Additional responsibilities include:

- Direct choir at 10:30 Sunday service and other services as needed
- Rehearse choir weekly (7:00-8:15 on Wednesday night and 9:15-10:15 on Sunday morning)
- Select repertoire and hymns, to be approved by the Rector
- Meet with the Rector weekly to discuss music program and upcoming selections
- Meet with Music Committee regularly to discuss repertoire and the music program
- Direct choir and oversee music for additional services including, but not limited to, Ash Wednesday, Holy Week, Christmas Eve, and diocesan events
- Oversee music program during the choir's one-month break in the summer
- Direct music for weddings and funerals at a fee set by the Director and agreed to by the Rector
- Arrange for guest musicians at special services, subject to budget limitations
- Supervise organist/accompanist
- Supervise four undergraduate choral scholars (paid singers)
- Communicate with choir weekly
- Communicate with congregation as necessary about the music program
- Supervise the use and maintenance of St. Paul's musical instruments
- Arrange for appropriate substitute musicians as needed
- Stay current with Safeguarding God's Children certification
- In addition to rehearsals and services, be visible and involved in other parish activities such as coffee hour and special events.
- Maintain positive, healthy relationships with staff and parishioners
- Be a positive and faithful representative of St. Paul's in the community

Hours:

- Wednesday night rehearsals
- Sunday rehearsals and services
- Other worship services as needed
- Regular meetings as described above
- Four Sundays/year vacation and two Sundays/year sick leave

Please submit a cover letter, resume, and three references to cbrown@stpaulsathens.org.